Room for Life
Professional Organizer

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Room Use Worksheet

Before you begin organizing, use the following worksheet to map out what you intend for each room.

Room	Uses	Areas	Needed In Room
Example: Livingroom	Sit with guests, watch tv, Sort mail/pay bills, Enter/leave house	sitting area w/tv, home office shoes/keys/coats	couch, chair, tv, coffee table, rug desk, chair, file cabinet, supplies shoe & coat racks, table, basket